

Bridge Street Surgery Charles Street Surgery Bramhope Medical Centre

3 Bridge Street Otley LS21 1BQ Tel: 01943 858300 Charles Street Surge

Charles Street Otley LS21 1BJ Tel: 01943 466124 Bramhope Medical Cent Tredgold Crescent

Leeds LS16 9BR Tel: 0113 230 3200

Email : chevin.medical@nhs.net

Patient Participation Group (PPG)

Code of Conduct

The PPG Membership is not based on opinions or characteristics of individuals and shall be non-political and non-sectarian, at all times respecting diversity and exemplifying its commitment to the principles contained within the Equality Act.

All Members of the PPG make this commitment:

- A. To respect Practice and patient confidentiality at all times.
- B. To treat each other with mutual respect and act and contribute in a manner that is in the best interests of all patients.
- C. To be open and flexible and to listen and support each other.
- D. To abide by the seven Nolan Principles of Public Life:Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
- E. Not to use the PPG as a forum for personal agendas or complaints. These should be taken forward through other appropriate channels.
- F. To accept that the ruling of the Chair or other presiding officer is final on matters relating to orderly conduct.
- G. To abide by principles of good meeting practice, for example:
 - 1. Reading papers in advance
 - 2. Arriving on time
 - 3. Switching mobile phones to silent
 - 4. Allowing others to speak and be heard / respected